



VOLUNTEER COMMITMENT FORM

The 2nd Annual CHEAR Soundsation Championship Event Team needs **volunteer support** to assist with various activities during the planning and implementation of the event taking place at the **Norfolk Marriott Hotel, Saturday, February 5, 2011**. If you would like to offer your help, please review the **support opportunities** available, check your area of interest and expertise and sign up as a member of our **Volunteer CHEAR Leading Club**. Your support of this exciting **Super Bowl Pre-Party Soundsation** will help to off-set expenses and help raise funds for **CHEAR, the Coalition for Hearing, Education and Research**. Please review the opportunities for participation, complete the form and email or fax to: **Trudy Rains • trudy7@cox.net • Fax: 757.351.1332 • Phone: 757.692.2498**

CHEAR, INC. • 600 Gresham Drive • River Pavilion Suite 1100 • Norfolk, Virginia 23507
 Phone: 757.388.6229 • Fax: 757.388.6241 • E-mail: chearmail@gmail.com • Website: CHEARvirginia.com

MAILING AND REGISTRATION SUPPORT

- Invitation Mailing: Dec. 2010 Date TBD
- Preparation of Guests Packets: Fri., Feb. 4th
- Event Registration: Sat. Feb. 5th Guests Check-In

AUCTION AND RAFFLE SUPPORT

- Packing Up Items: Wed, Feb., 2nd Thurs., Feb. 3rd
- Loading/Unloading Trucks: Fri., Feb. 4th Sat., Feb. 5th
- Auction Set-up/Table Displays: Fri., Feb. 4th Sat., Feb. 5th
- Auction Tables Hosts or Hostess: Sat., Feb. 5th
- Auction Check-out Runners (Gather items for winners at close of Auction): Sat., Feb. 5th
- Auction Check-out: Sat., Feb. 5th
- Auction Break-down: (10:30 p.m.) Sat., Feb. 5th
- Assist with Follow-up and Sale of Left Over Items beginning:
 - Mon., Feb. 7th Tue., Feb. 8th Wed., Feb. 9th

DECORATIONS AND LOGISTICS SUPPORT

- Building/Painting of Decorations (Needs TBD): Jan. 2011
- Packing Items: Thurs., Feb. 3rd Fri., Feb. 4th
- Loading Trucks: Fri., Feb. 4th
- Unpacking/Set-up/Hotel: Fri., Feb. 4th Sat., Feb. 5th
- Break-down and Pack-Up of the Party Sat., Feb. 5th (10:30 p.m.)
- Loading Trucks at Norfolk Waters Marriott and Follow Trucks to Locations for Unloading: Sun., Feb. 6th (9:00 a.m.)

INTERACTIVE ACTIVITIES

- Assist in Set-up and Display Fri. or Sat. TBD
- Hosts and Hostesses: Sat., Feb. 5th

VOLUNTEER AND HOSPITALITY SUPPORT

- Event Hosts and Hostesses: Sat., Feb. 5th

TIMES I'M AVAILABLE

- Weekdays Weekend Saturday Workshops
- Morning Afternoon Evening All Day As Needed

Each assignment is critical to the success of the event. Our volunteers are the foundation on which the event will be built and managed. Each element plays an important role - each volunteer an important part of that role. If you have any questions, please feel free to contact us.

THANK YOU FOR HELPING TO CREATE OUR SUPER BOWL PRE-PARTY SOUNDSATION!

NAME _____

STREET ADDRESS _____

CITY _____

STATE _____

ZIP _____

TELEPHONE _____

FAX _____

CELLULAR _____

E-MAIL ADDRESS _____

My signature confirms my commitment to participate in the CHEAR Soundsation as a Volunteer for the Position and Times I have indicated.

_____/_____
 Signature

FOR EVENT TEAM CHAIRS AND CO-CHAIRS:

Committee: _____

Position: _____

Date: _____

Times: _____